



At a meeting of the Board of Supervisors of the County of Sussex, held at the Courthouse thereof, on the 17<sup>th</sup> day of July 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-165: Approval of Regular Agenda**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the July 17, 2014 regular agenda of Sussex County Board of Supervisors meeting be adopted to include the following amendments: (1) Under Board Members' Reports: Remove C1, Cash Proffer Information; add as Item 11a7 under County Administrator's Report; (2) Under Board Members' Reports: Remove F1, Walter Tuma Kennels Information, table to August 21, 2014 meeting; (3) Under County Administrator's report, Add Item 11a8, Request for Approval of Expenditures for Moving and Placement of Two Modular Units (Animal Control and Building and Grounds); (4) Under County Administrator's report, Add Item 11a9, Information on the Post Plan (Sussex Courthouse Post Office Reduction in Service Hours); (5) Under County Administrator's report, Add Item 11a10, Announcement of U.S. 460 Projects Town Hall Meetings; (6) Under Closed Session: Add (a) Legal Advice, Code Section 2.2-3711(A)(7) and Personnel Matters, Code Section 2.2-3711(A)(1) and (7) Under Approval of the Consent Agenda, Item c should be Approval and Appropriation.

***A COPY TESTE:***

Deborah A. Davis, Clerk



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**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-166: Approval of Consent Agenda**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby removes from the Consent Agenda, the Schools' request for the payment of Parham's Welding Invoice #23155 in the amount of \$4,808.00; and

FURTHER RESOLVED that the Acting County Administrator is hereby directed to contact the Schools' Director of Finance for further clarification and report to the Board at the August 21, 2014 meeting.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-167: Approval of Consent Agenda**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the July 17, 2014 Consent Agenda of Sussex County Board of Supervisors is hereby approved, inclusive of the following: a) Approval of Minutes of June 19, 2014 Regular Meeting; b) Approval of Minutes of July 11, 2014 Special Meeting; c) Approval of Invoice; Timmons Group; \$9,750.00; Mega Site/Timber Appraisal; d) Approval of Invoice; Timmons Group; \$39,060.00; Mega Site/Hancock Tract/Land Development; e) Approval of Invoice; Timmons Group; \$3,450.00; Mega Site/Peebles, Higgins and Carden Tract/Land Development; f) Sheriff's Department's Restoration of Funds in the amount of \$1,264.20 to line item 51100 1265 512 510, VACo Insurance Claim; g) Sheriff's Department's Restoration of Funds in the amount of \$3,326.010 to line item 51100 1265 512 510, VACo Insurance Claim; h) Sheriff's Department's Restoration of Funds in the amount of \$388.40 to line item 51100 1265 512 510, VACo Insurance Claim; i) Approval of Warrants and Vouchers.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-168: Motion to Enter Public Hearing**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters public hearing consider leasing of County Property.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



At a meeting of the Board of Supervisors of the County of Sussex, held at the Courthouse thereof, on the 17<sup>th</sup> day of July 2014.

---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-169: Return To Open Session**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to open session. (7:59pm).

***A COPY TESTE:***

Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-170: Continuation of Sussex County Housing Programs**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby directs the County Administrator to draft a letter to Sharon Fairburn, HCV Program Director, Virginia Housing Development Authority, 601 South Belvidere Street, Richmond VA 23220, notifying VHDA that the County of Sussex will continue its Housing Programs to include the Housing Choice Voucher Program as it is currently being administered.

***A COPY TESTE:***

Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-171: Request for Approval of Expenditure**  
**(Tourism Planning Workshops (\$1500.00))**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates \$1,500.00; and

FURTHER RESOLVED that the funds shall be spent from the Reserve Fund to pay for expenses for the two day workshop for the Tourism Planning, to be held on October 8 and 15, 2014 at the Airfield 4-H Center.

***A COPY TESTE:***

Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-172: Acceptance and Authorization to Execute Award**  
**Department of Criminal Justice Grant #15-R99574VG14, \$56,903.00**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex Board of Supervisors hereby accepts and appropriates the Department of Criminal Justice Grant #15-R99574VG14, in the amount \$56,903.00 for the Victim Witness Program; and

FURTHER RESOLVED that the County Administrator is hereby authorized to sign the grant documents and return to the Department of Criminal Justice Services.

***A COPY TESTE:***

Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-173: Request for Continued Assistance from the Treasurer**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby agrees to extend the contract by and between the County of Sussex and Onnie L. Woodruff, with the same terms and conditions that are presently in place as it relates to the Treasurer's additional responsibilities until September 30, 2014.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-174: Cash Proffer**

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the following resolution:

**WHEREAS**, the Sussex County Zoning Ordinance, Section 16-341, includes provisions for the acceptance of cash proffers when the Zoning District Map is amended; and

**WHEREAS**, on November 15, 2007, the Board of Supervisors of Sussex County, Virginia, adopted a resolution, such resolution, in part, establishing certain maximum voluntary cash proffer amounts that the Board will accept from residential rezoning applicants; and

**WHEREAS**, at the present time, the Board is desirous of encouraging new residential development in the County, thereby making available to its citizens additional quality living space and increasing the real estate tax base of the County; and

**WHEREAS**, it is the Board's opinion that the present general public infrastructure, including schools, is sufficient to support new residential development within reasonably anticipated limits;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Sussex that, until such time as it is otherwise determined, it hereby indicates that it will consider petitions for rezoning of property for residential purposes within the County without the inclusion of voluntary cash proffers as part of the conditions of such rezoning. Such consideration shall be given in furtherance of the County's Comprehensive Land Use Plan and sound land use principles, all as prescribed by applicable law.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
nay

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-175: Bids for Relocation/Installation of Two Manufactured Buildings**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts the bids from Pac Van to locate two manufactured units to the Animal Shelter site on Robinson Road, in the amount of \$17,461.50 and to accepts the bid from G. Lee Simmons in the amount of \$4,450.00 to construct two (2) ramps and two (2) decks for the manufactured units for a cost of \$21,911.50; and

FURTHER RESOLVED that the amount of \$21,911.50 spent from the reserve fund.

***A COPY TESTE:***

Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-176: Treasurer's Request To Not Advertise Delinquent Taxes**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the following resolution:

WHEREAS, Onnie L. Woodruff, the Treasurer of Sussex County has submitted the delinquent tax list, including the 2009-2013 personal property taxes and the 1994-2013 real estate taxes, in compliance with Section 5801-3924 of the Code of Virginia; and

BE IT FURTHER RESOLVED that the Treasurer is hereby relieved of the responsibility of advertising the delinquent tax list and is also directed to continue collecting delinquent taxes.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-177: Re-appropriation of School Funds for FYE 2015**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried; RESOLVED that the Sussex County Board of Supervisors hereby acknowledges that a balance of \$20,561.00 was left in the Local Transfer to Schools; and

FURTHER ESOLVED that the amount of \$20,561.00 be re-appropriated for FYE 2015.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-178: Closed Session**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enter Closed Session for the following: (a) Personnel Matters, applicable Closed Session 2.2-3711(A)(1) for the purpose of discussing temporary staffing and (b) Advice of Legal Counsel applicable Closed Session 2.2-3711(A)(7) for the purpose of discussing a matter requiring legal advice, that being a contractual dispute with an agency that the Board has a contract with.

***A COPY TESTE:***

  
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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-179: Return To Open Session**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-180: Certification of Closed Session**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-181: Action on Closed Session Item**  
**Tobacco Commission Refund Request - \$47,437.00**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby approves and appropriates the amount of \$47,437.00 as a reimbursement to the Tobacco Commission for overages for engineering costs for industrial site; and

FURTHER RESOLVED that the \$47,437.00 shall be spent out of reserve funds.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk



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---

**PRESENT:**

Charlie E. Caple, Jr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**VOTE:**

aye  
aye  
aye  
aye  
aye

**ABSENT:**

C. Eric. Fly, Sr.

---

**R-14-182: Adjournment**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the July 17, 2014 meeting of the Sussex County Board of Supervisors is hereby adjourned at 10:20 p.m.

***A COPY TESTE:***

  
Deborah A. Davis, Clerk