

**At a Special (Organizational) Meeting of the  
Sussex County Board of Supervisors  
Held in the General District Courtroom on  
Thursday, January 3, 2019 at 7:00 p.m.**

**BOARD MEMBERS PRESENT**

Keith C. Blowe  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Susan B. Seward  
John A. Stringfield  
Rufus E. Tyler, Sr.

**STAFF PRESENT:**

Vandy V. Jones, III, County Administrator  
Steve D. White, Tie Breaker – Board of Supervisors  
Millard D. “Pete” Stith, Consultant  
Wallace Brittle, County Attorney  
Ernest Giles, Sheriff  
Deste J. Cox, Deputy Treasurer  
Shilton R. Butts, Assistant to the County Administrator/Deputy Clerk to the Board

**Item 1. Call to Order/Determine Quorum**

The January 3, 2019 Special Organizational Meeting of the Sussex County Board of Supervisors was called to order by Chairman Seward.

**Item 2. The Invocation**

The Invocation was offered by Supervisor Tyler.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendments**

County Administrator Jones requested to add to the agenda as Item 9.01, the Selection of a Date for a Work Session for the Office Space Needs Study with Moseley Architects.

County Administrator Jones requested to add to the agenda as Item 9.02, Closed Session, in regards to a personnel matter, pursuant to applicable Virginia Code Section 2.2-3711(A)1.

ON MOTION OF SUPERVISOR TYLER, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves

the agenda amendments inclusive of adding as Item 9.01, the Selection of a Date for a Work Session for the Office Space Needs Study with Moseley Architects and adding as Item 9.02. Closed Session, in regards to a personnel matter, pursuant to applicable Virginia Code Section 2.2-3711(A)1.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### **Item 5. Approval of Agenda**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the agenda for the January 3, 2019 Special (Organizational) Meeting inclusive of the following: (1) adding as Item 9.01, the Selection of a Date for a Work Session for the Office Space Needs Study with Moseley Architects; and (2) adding as Item 9.02. Closed Session, in regards to a personnel matter, pursuant to applicable Virginia Code Section 2.2-3711(A)1.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

#### **Item 6. Election of Chairman for Calendar Year 2019**

Chairman Seward announced that the Chairman for the Board of Supervisors for Calendar Year 2019 had to be elected. She turned the meeting over to County Administrator Jones to conduct the election of the Chairman for Calendar Year 2019.

County Administrator Jones opened the floor for nominations for the Chairman of Sussex County Board of Supervisors for Calendar Year 2019.

Supervisor Fly nominated Supervisor Seward for Chairman.

Supervisor Stringfield nominated Supervisor Blowe for Chairman.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby closes nominations for the Chairman of the Sussex County Board of Supervisors for the Calendar Year 2019 on said names of Supervisors Seward and Blowe.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

County Administrator Jones asked for votes for Supervisor Seward for Chairman.

By roll call, the vote was taken for Supervisor Seward for Chairman for Calendar Year 2019.

Supervisor Tyler – nay

Supervisor Futrell – aye

Supervisor Stringfield – nay

Supervisor Seward – aye

Supervisor Blowe – nay

Supervisor Fly – aye

With a tie vote of three (3) of ayes and three (3) nays for Supervisor Seward for Chairman, County Administrator Jones stated that with all Board members being present, he would ask Mr. Steve White, the BOS Tie Breaker, to cast his vote.

Mr. White voted “aye” for Supervisor Seward as the Chairman.

County Administrator Jones asked for votes for Supervisor Blowe for Chairman.

By roll call, the vote was taken for Supervisor Blowe for Chairman for Calendar Year 2019.

Supervisor Fly – nay	Supervisor Stringfield – aye
Supervisor Blowe – aye	Supervisor Futrell – nay
Supervisor Seward – nay	Supervisor Tyler – aye

With a tie vote of three (3) of ayes and three (3) nays for Supervisor Blowe for Chairman for Calendar Year 2019, County Administrator Jones asked Mr. Steve White, the BOS Tie Breaker, to cast his vote.

Mr. White voted “nay” for Supervisor Blowe as the Chairman.

County Administrator Jones announced that with four (4) aye votes—Supervisors Fly, Futrell, Seward and Tie Breaker White—Supervisor Seward is Chairman of the Sussex County Board of Supervisors for the Calendar Year 2019.

County Administrator Jones turned the meeting over to Chairman Seward.

### **Item 7. Election of Vice Chairman for Calendar Year 2019**

Chairman Seward opened the floor for nominations for Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2019.

Supervisor Fly nominated Supervisor Blowe for Vice Chairman.

Nominations for Vice Chairman were closed.

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby elects Supervisor Blowe as Vice Chairman of the Sussex County Board of Supervisors for Calendar Year 2019.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **Item 8. Adoption of By-Laws**

Chairman Seward asked if everyone had reviewed the BOS By-Laws.

After discussion and review of the By-Laws, the following items were recommended:

Under Section 2 Meetings, Item E still had “the time for the regular meetings shall be 6:00 p.m.” The time should be corrected to 7:00 p.m. instead of 6:00 p.m.

Under Section 4 Agenda, Section 4-3, Delivery of Agenda should add “Board meeting package, including agenda...”If possible, electronic means should be used for delivery, unless a paper copy is requested by Board member.”

Under Section 5, Section 5-1 Order of Business, Number 8, Citizens’ Comments should be changed from 9 p.m. to 8 p.m.

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby accepts and adopts the By-Laws for 2019 to include (1) Under Section 2 Meetings, correct the time for the regular meetings from 6:00 p.m. to 7:00 p.m. instead of 6:00 p.m., (2) Under Section 4 Agenda, Section 4-3, Delivery of Agenda should add “Board meeting package, including agenda, should be delivered by electronic means if possible, unless a paper copy requested by Board member; and (3) Under Section 5, Section 5-1 Order of Business, Number 8, Citizens’ Comments, correct time to reflect 8 p.m. instead of 9 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

Chairman Seward discussed the Personnel, Finance and Economic Development Committees.

The Personnel Committee members are Supervisors Fly, Futrell and Tyler. Chairman Seward named Supervisor Futrell as the Chairman of the Personnel Committee.

The Finance Committee members are Supervisors Blowe, Fly and Stringfield. Chairman Seward named Supervisor Fly as the Chairman of the Finance Committee.

Chairman Seward stated that the Economic Development will be ad hoc, as needed.

### **Item 9. Citizen’s Comments**

Comments were heard from:

- W. E. Tomko, Jr. (Blackwater District) – owner of farm/long lane to Three Brothers’ Distillery; voiced concerns regarding easement;
- Kevin Bracy (Courthouse District) – congratulated Chairman Seward; questioned and voiced concerns regarding solar farm;
- Robert Hamlin (Henry District) – congratulated Board, Chairman and Vice Chairman; meal taxes

### **Item 9.1 Establishment of Work Session for Office Space Study Needs**

County Administrator Jones requested the Board to establish a Work Session to review the options for the Office Space Study Needs distributed to the Board from Moseley Architects for evaluation so that the project could move forward from the budgetary standpoint.

After discussion, the Board scheduled a Work Session for the Office Space Study Needs with Moseley Architect for January 25, 2019 at 1:00 p.m. The location is to be determined.

### **Item 9.2 Closed Session**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for personnel matters, for discussion or consideration of prospective candidates for employment, f specific public officers, appointees, or employees of any public body, pursuant to applicable Va. Code Section 2.2-3711(A)1 regarding Consultant to the Board of Supervisors.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **Item 9.2a Certification/Return to Open Session**

ON MOTION OF SUPERVISOR BLOWE, seconded by SUPERVISOR TYLER and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves adoption of resolution for certification, to-wit:

WHEREAS, that the Sussex County Board of Supervisors convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted inconformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none

### **Item 10. Action on Closed Session Item**

There was no action on Closed Session Item.

### **Item 11. Adjournment**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR BLOWE and carried:  
RESOLVED that the Sussex County Board of Supervisors hereby adjourns the January 3,  
2019 Special (Organizational) Meeting at 8:16 p.m.

Voting aye: Supervisors Blowe, Fly, Futrell, Seward, Stringfield, Tyler

Voting nay: none