

**At a Public Hearing of the Sussex County Board of Supervisors  
Held on Thursday, November 20, 2014, 7:00 p.m. in the  
General District Courtroom – Sussex Judicial Center**

**Board Members Present:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**Others Present:**

Deborah A. Davis, County Administrator  
Millard D. Stith, Interim Deputy County Administrator  
Michael R. Packer, County Attorney  
T. Robertson Blount, Director of Finance  
Marvin J. Drew, II, Permits Technician  
Anne K. Ellis, Accounts Payable Clerk  
J. Terry Ellis, Animal Control  
Captain Ernest Giles, Sheriff's Department  
Andre M. Greene, Director of Community Development  
Lt. Valarie Patterson-Ricks, Sheriff's Department  
Shilton Ricks, Assistant to the County Administrator/Deputy Clerk to the Board of Supervisors  
Lorenzo Turner, Assistant to the Director of  
Gary M. Williams, Circuit Court Clerk  
Onnie L. Woodruff, Treasurer

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**Item 1. Call To Order**

The November 20, 2014 public hearing of the Sussex County Board of Supervisors was called to order by Chairman Fly.

**Item 2. The Invocation**

The invocation was offered by Vice Chairman Hamlin.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Motion To Enter Public Hearing**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Public Hearing to consider the following: (a) Conditional Use Permit #2010-02, Walter Tuma, applicant, requesting amendment to remove the three (3) year expiration date approved by the Board of Supervisors on December 19, 2013; (b) Zoning Map Amendment #2014-01, Sussex County Board of Supervisors, applicant; and (c) Business, Professional, Occupational License Tax (BPOL).  
Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren  
Voting nay: none

a) **Conditional Use Permit #2010-02, Walter Tuma, applicant**

Staff report for amendment of Conditional Use Permit #2010-02 was provided by Marvin J. Drew, II, Permits Technician.

**Statement of Request**

The applicant Walter C. Tuma Jr., is requesting the deletion of the three (3) year expiration date attached to his current Conditional Use Permit (CUP) that was approved by the Board of Supervisors on December 19, 2013. The CUP granted by the Board, permits the commercial breeding of dogs.

The property in question, identified as tax map number 82-(A)-22, contains 17.64 acres and is located on the east line of Rocky Branch Road (Route 699) approximately 1,050 feet north of the intersection of Rocky Branch Road and Sandy Field Road (Route 698) in the Stony Creek Election District.

Mr. Tuma is requesting the removal of the three (3) year limit placed on his current Conditional Use Permit because he contends that he cannot adequately plan for future growth and expansion of his existing dog breeding business due to the need to have his Conditional Use Permit continuously renewed upon expiration.

**Staff Recommendation - Approval**

Staff is recommending the approval of the applicant's request for the following reasons:

1. Since August of 2013, the quarterly inspections conducted by the County's Animal Control Department have found no violations. Also included amongst the inspections is an onsite veterinary inspection (performed on April 29, 2014 by Dale C. Cupp, D.V.M.) in which no major or critical violations were reported.
2. The applicant's business will continue to be monitored as the condition that quarterly unannounced inspections be performed will remain in place.
3. The Board of Supervisors has the ability to revoke the applicant's permit after a public hearing has been held for anyone or more of the following reasons:
  - The permit approval was obtained by fraud or deception;
  - That the permit granted is being or has been exercised contrary to the conditions of the

- permit or in violation of any applicable licenses, permits, regulations, laws or ordinances; and
- That the use for which the permit approval was granted is being or has been exercised in a manner determined to be detrimental to public health or safety or as to have been determined to have created a public nuisance.
4. The Office of Community Development has not received any complaints from adjoining property owners or residents in the immediate vicinity since the applicant was granted his initial conditional use permit.

### **Public Comments**

Comments were heard from the following:

Mrs. Eileen McAfee, Richmond, VA  
Mrs. Walter Tuma, Stony Creek District  
Mr. Walter Tuma, Stony Creek District  
Mr. Rob Poole, Stony Creek District

### **Board Comments**

Comments were heard from the following:

Supervisor Caple, Stony Creek District  
Supervisor Futrell, Waverly District  
Supervisor Stringfield, Wakefield District

### **b) Zoning Map Amendment #2014-01, Sussex County Board of Supervisors, applicant**

Staff report for Zoning Map Amendment #2014-01 was provided by Marvin J. Drew, II, Permits Technician.

### **Statement of Request**

On behalf of the Sussex County Board of Supervisors, County Administrator Davis, is requesting that the zoning classifications of tax map numbers 15-(A)-17 (consisting of 55.21 acres), 15-(A)-18 (consisting of 77.99) and 16-(A)-4 (consisting of 85.14 acres) be changed from A-1, General Agricultural District to I-2, General Industrial District. The parcels in question are owned by Sussex County and are located on the north line of Route 626 (Beef Steak Road) adjacent to approximately 948 acres recently acquired by the County in the Blackwater Election District.

The three (3) properties in question (totaling 218.34 acres) will be added to the existing 948 acres owned by Sussex County in an effort to develop a shovel-ready mega industrial site to market to major job creating industries that create at least 400 new full-time jobs and generate new private capital investment of at least \$250 million. The County has identified approximately 2,000 acres of land in the vicinity of Route 626 (Beef Steak Road) for potential industrial development. The

mega industrial site will be marketed to advanced manufacturing industries (i.e. automotive, alternative energy and aerospace).

Surrounding land uses include woodlands, the Norfolk Southern Railroad, McGill Environmental Recycling and Prince George Electric's substation. The three (3) parcels adjoin other property owned by Sussex County and zoned I-2, General Industrial. The affected properties are designated in the County's Comprehensive Plan for future industrial development.

### **Planning Commission's Recommendation** – Approval

The Planning Commission held a public hearing on October 6, 2014 and voted unanimously (12-0) to recommend approval of Zoning Map Amendment #2014-01 for the following reasons:

1. The zoning map amendment from A-1, General Agricultural to I-2, General Industrial District will be consistent with the County's adopted Comprehensive Plan which has the site in question designated for future industrial development.
2. The zoning map amendment will enable the County to market the site as prime industrial property that is zoned for industrial development.
3. Industrial prospects look favorably at sites that do not have to be rezoned as time is usually of the essence.

To date, there has been no public opposition to the Zoning Map Amendment #2014-01.

Chairman Fly explained for informational purposes to the citizens that this is land owned by the County that consists of the megasite that's being developed along Route 460. The County is rezoning County-owned land from Agricultural to Industrial.

### **Public Comment**

Comments were heard from Otto Wachsmann, Stony Creek District

### **Board Comment** – No comments

County Attorney Packer explained that County-owned property cannot be sold without a public hearing. The County will not bring any specific economic development without first letting the citizens know what that is, what affect it might have on the County or getting their input. The final decision would be for the Board of Supervisors convey the land for that type of development.

### c) **Business, Professional, Occupational License Tax (BPOL)**

A PowerPoint presentation of information of comparison with surrounding counties regarding the BPOL tax was offered by Mr. T. Robertson Blount, Finance Director.

T. Robertson Blount provided an overview of the Code of Virginia sections and laws in support of the BPOL ordinance provided in the Board packet.

### **Public Comment**

Comments were heard from the following:

Ronnie Parham, Waverly District, Business Owner  
Otto Wachsmann, Stony Creek District, Pharmacy Owner  
Kevin Bracy, Courthouse District  
Jimmy Lane, Wakefield District, Business Owner  
Mel Davis, Non-Resident, Taxpayer  
Randolph Hoover, Non-Resident from Norfolk, Business Owner in County

#### **Board Comment**

Comments were heard from the following:

Vice Chairman Hamlin, Henry District  
Supervisor Futrell, Waverly District  
Chairman Fly, Courthouse District

#### **Item 5. Return To Regular Session**

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR WARREN and carried; RESOLVED that the Sussex County Board of Supervisors hereby returns to Regular Session.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 6. Action(s) on Public Hearing Items**

##### **a) Conditional Use Permit #2010-02, Walter Tuma, applicant**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the amendment to Conditional Use Permit #2010-02 to remove three year expiration date to the already approved Conditional Use Permit #2010-02.

Voting aye: Supervisors Caple, Futrell, Hamlin

Voting nay: Supervisors Fly, Stringfield, Warren

Motioned tied. Information will be forwarded to Mr. Williams J. Collins (Board of Supervisors' Tie Breaker). Conditional Use Permit #2010-02, Walter Tuma, applicant, will be placed on the agenda for December 18, 2014 Board of Supervisors' meeting. The Board of Supervisors and the tie breaker will cast votes at the December meeting.

##### **b) Zoning Map Amendment #2014-01, Sussex County Board of Supervisors, applicant**

ON MOTION OF SUPERVISOR CAPLE, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Zoning Map

Amendment #2014-01, Sussex County Board of Supervisors, applicant, for the zoning classifications of tax map numbers 15-(A)-17 (consisting of 55.21 acres), 15-(A)-18 (consisting of 77.99) and 16-(A)-4 (consisting of 85.14 acres) be changed from A-1, General Agricultural District to I-2, General Industrial District.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**c) Business, Professional, Occupational License Tax (BPOL)**

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves that Business, Professional, Occupational License Tax (BPOL) be carried over and placed on the December 18, 2014 agenda.

Voting aye: Supervisors Caple, Futrell, Hamlin, Stringfield

Voting nay: Supervisors Fly, Warren

**Item 7. Adjournment**

Public Hearing concluded at approximately 8:29 p.m.

**At A Regular Meeting of the Sussex County Board of Supervisors  
Held on Thursday, November 20, 2014, 7:00 p.m. in the  
General District Courtroom – Sussex Judicial Center**

**Board Members Present:**

Charlie E. Caple, Jr.  
C. Eric Fly, Sr.  
Alfred G. Futrell  
Robert E. Hamlin  
John A. Stringfield  
Raymond L. Warren

**Others Present:**

Deborah A. Davis, County Administrator  
Millard D. Stith, Interim Deputy County Administrator  
Michael R. Packer, County Attorney  
T. Robertson Blount, Director of Finance  
Marvin J. Drew, II, Permits Technician  
Anne Ellis, Accounts Payable Clerk  
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Captain Ernest Giles, Sheriff's Department  
Andre M. Greene, Director of Community Development  
Lt. Valarie Patterson-Ricks, Sheriff's Department  
Shilton Ricks, Assistant to the County Administrator/Deputy Clerk to the Board of Supervisors  
Lorenzo Turner, Assistant to the Director of  
Gary M. Williams, Circuit Court Clerk  
Onnie L. Woodruff, Treasurer

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**Item 1. Call To Order**

The November 20, 2014 meeting of the Sussex County Board of Supervisors was called to order by Chairman Fly.

**Item 2. The Invocation**

The invocation was offered by Vice Chairman Hamlin.

**Item 3. The Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**Item 4. Agenda Amendments**

Staff recommended the following agenda amendments:

County Attorney Packer requested to add to the County Attorney's report to have the consent of the Board of Supervisors to allow an assignment of the Renewal Energy Agreement of the Gas Rights Continuation agreement from Waverly Gas to Waste Management.

County Attorney Packer requested to add as an addition to the Closed Session(s) item b, the Acquisition of Real Property if discussed no concession would hurt the County's negotiation ability.

#### **Item 5. Approval of Regular Agenda**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the November 20, 2014 regular meeting agenda of the Sussex County Board of Supervisors is hereby approved, inclusive of the following amendments: (1) Add to County Attorney's report to have the consent of the Board of Supervisors to allow an assignment of the Renewal Energy Agreement of the Gas Rights Continuation agreement from Waverly Gas to Waste Management; (2) Add as an addition to Item 14. Closed Session(s) item b, the Acquisition of Real Property if discussed no concession would hurt the County's negotiation ability.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: None

#### **Item 6. Approval of Consent Agenda**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the November 20, 2014 consent agenda of the Sussex County Board of Supervisors is hereby approved, inclusive of the following: (a) Approval of October 16, 2014 Minutes of Board of Supervisors Meeting; and (b) Approval of Warrants and Vouchers; and (c) Sheriff's Department Request for Budget Transfer (\$25,000); and (d) Comprehensive Services Act Fund Appropriation of Excess Revenues

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 7. Appointments (None at this time)**

#### **Item 8. Staff/Committees/Organizations – Standing Reports**

##### **Item 8a. County Administrator's Report**

##### **Item 8a1. Announcement of New/Transferred Employees**

The following new/transferred employees were introduced and welcomed:

- a. Millard D. Stith, Interim Deputy County Administrator (part-time)
- b. Shilton A. Ricks, Assistant to the County Administrator/Deputy Clerk to the Board of Supervisors (transfer from Building Department/Community Development)



- c. Marvin J. Drew, II, Permits Technician (transfer from Environmental Inspections)
- d. Starting employment in July 2014, Lorenzo Turner, Assistant to the Director of Community Development, was welcomed and introduced as well.

## **Item 8a2. Presentations – Resolutions of Recognition**

Resolutions of Recognition were presented to the following:

a) **Herbert H. Wright, former member, Planning Commission**

WHEREAS it is the duty of the Sussex County Planning Commission to make a careful study of the resources, possibilities and needs of the county and make plans for development of the County; and

WHEREAS, **Mr. Herbert H. Wright** served on the Sussex County Planning Commission for over twenty (20) years; and his years of service have been marked by exemplary dedication to the best interest of this community; and

WHEREAS, Commissioner Wright was unique in his sensitivity for doing what was best for the entire community and he had the courage in expressing his convictions and a special way of dealing with complex issues; and

WHEREAS Commissioner Wright has demonstrated in many practical ways his deep and genuine love for our community and the surrounding area

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and thanks **Mr. Herbert H. Wright** for his distinguished service to the community and highly commend him for the manner in which he has carried out his duties and responsibilities.

FURTHER RESOLVED THAT this resolution be spread upon the Sussex County Board of Supervisors November 20, 2014 Minutes Book.

b) **Emmett Drewry, former member, IDA Board of Directors**

WHEREAS, **Mr. Emmett Drewry** served on the Sussex County Industrial Development Board of Directors for twenty (20) years; and his years of service have been marked by exemplary dedication to the best interest of this community; and

WHEREAS, during his tenure, numerous projects were initiated through his leadership which will continue to have a revitalizing and growing impact on our community far beyond his term of office; and

WHEREAS, Mr. Drewry has demonstrated in many practical ways his deep and genuine love for our community and the surrounding area.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and thanks ***Mr. Emmett Drewry*** for his distinguished service to the community and highly commend him for the manner in which he has carried out his duties and responsibilities.

FURTHER RESOLVED THAT this resolution be spread upon the Sussex County Board of Supervisors November 20, Minutes Book.

c) ***Mel Davis, former member, IDA Board of Directors***

WHEREAS, ***Mr. Melvin Davis*** served on the Sussex County Industrial Development Board of Directors for four (4) years; and his years of service have been marked by exemplary dedication to the best interest of this community; and

WHEREAS, Mr. Davis was unique in his sensitivity for doing what was best for the entire community and he had courage in expressing his convictions and a special way of dealing with complex issues; and

WHEREAS, Mr. Davis has demonstrated in many practical ways his deep and genuine love for our community and the surrounding area.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby recognizes and thanks ***Mr. Melvin Davis*** for his distinguished service to the community and highly commend him for the manner in which he has carried out his duties and responsibilities.

FURTHER RESOLVED THAT this resolution be spread upon the Sussex County Board of Supervisors November 20, 2014 Minutes Book.

d) ***Revered Lewis A. Allen, Pastor, Pocahontas Temple Baptist Church*** (adopted at September 18, 2014 meeting)

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors hereby adopts the following resolution:

WHEREAS, Reverend Lewis A. Allen, has faithfully served as the Pastor of the Pocahontas Temple Baptist Church in Wakefield, Virginia since May 1985, and

WHEREAS, Reverend Allen was instrumental in the development and construction of a new facility for the Pocahontas Temple Baptist Church, which was erected in February 2002; and

WHEREAS, Reverend Allen served his country through a military career of over twenty years in the United State Air Force; and

WHEREAS, Reverend Allen has actively served the greater Pocahontas Community in Sussex County by attending to the housing needs of the citizenry and advocating for improved living conditions.

NOW THEREFORE BE IT RESOLVED that the Sussex County Board of Supervisors hereby extends its heartfelt appreciation to Reverend Lewis A. Allen for his lengthy and faithful commitment to the membership of Pocahontas Temple Baptist Church and the surrounding Pocahontas Community in Wakefield; and

BE IT FURTHER RESOLVED, that the original of this resolution be presented to Reverend Allen and that a copy of the resolution be included in the records of the Sussex County Board of Supervisors minutes book.

Copies of the resolutions are in the November 20, 2014 Board meeting.

**Item 8a3. Planning Commission's Resolution #2014-01 – Enterprise Zone Designation**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR FUTRELL, and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the Planning Commission's Resolution #2014-01 – Enterprise Zone Designation, to-wit:

**WHEREAS**, according to the U.S. Bureau of Labor Statistics Sussex County had an unemployment rate of 7.2% for September of 2014 as compared to 5.5% for the State.

**WHEREAS**, the Commission on Local Government's Report on Comparative Revenue Capacity, Revenue Effort, and Fiscal Stress of Virginia's Cities and Counties for FY 2012 reported that out of the 134 cities and counties located in Virginia, Sussex County's level of fiscal stress ranked the 30<sup>th</sup> highest in the Commonwealth. The fiscal stress index illustrated a locality's ability to generate additional local revenues from its current tax base relative to the rest of the Commonwealth.

**WHEREAS**, the Sussex County Planning Commission has identified a critical need for the County to grow the economy, diversify the tax base, generate new sources of revenue and improve the quality of life of its residents through new job creation and expansion of existing businesses and industries.

**WHEREAS**, the Sussex County Planning Commission realizes that economic development is vital to the future prosperity of Sussex County and supports the efforts of the Board of Supervisors in investing local monies for the development of a "shovel ready" mega site located in the northwestern part of the County at the intersection of Route 602 (Cabin Point Road) and Route 626 (Beef Steak Road).

**WHEREAS**, the Virginia's Enterprise Zone Program is an economic development program managed by the Department of Housing and Community Development that provides state and local incentives to businesses that invest or create jobs within designated zoned areas throughout Virginia.

**WHEREAS**, the adjacent counties of Dinwiddie, Greensville, Prince George, and Southampton have designated Enterprise Zones in their localities.

**WHEREAS**, the Sussex County Planning Commission recognizes that the designation of an Enterprise Zone within Sussex County has the potential to be an important local economic development incentive that can assist with the attraction of new businesses and industries to the County.

**WHEREAS**, the designation of an enterprise zone is competitive and is open to all cities and counties in Virginia and requires the submittal of a formal application.

**WHEREAS**, the Sussex County Planning Commission has been informed that the preparation and adoption of a local economic development strategy by the County is instrumental in the completion of the required Enterprise Zone application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Planning Commission of Sussex County urgently requests the Board of Supervisors authorize staff with the assistance of the Crater Planning District Commission to prepare an economic development strategy for the County; and

**BE IT FURTHER RESOLVED**, that the Planning Commission of Sussex County urgently requests the Board of Supervisors authorize staff to prepare and submit an application for Enterprise Zone designation by the 2015 deadline date.

Adopted and passed by the Sussex County Planning Commission this 6<sup>th</sup> day of October, 2014 at their regularly scheduled meeting.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 8a4. Atlantic Waste Disposal Update, Jason Williams, Senior District Manager**

Jason Williams, Senior District Manager, provided the following update:

**Volume** – Through October, the site has disposed of 99,967 tons. Waste Management continues to aggressively pursue other volume opportunities into Atlantic Waste Disposal (AWD).

Rail volumes continue to be approximately 65 to 70% of our volumes.

**Host Fees** - AWD has paid the County approximately \$3,508,990.35 year-to-date in host fees.

**Inspections** – The Virginia Department of Environmental Quality has conducted 5 solid waste inspections in 2014 and none of them resulted in violations.

**Wildlife Habitat Council** – AWD was re-certified as a Wildlife Habitat Council Wildlife at Work site this year for 2 more years. AWD actively seeks opportunities to provide tours to the community and potential partners for outreach.

**Charitable Contributions and Donations** – AWD has accepted 7,190 tons of MSW from Sussex residents and business for free disposal. During the year, AWD has donated to the Tidewater

Academy Booster Club, paid for a new mascot uniform for Sussex County High School and assisted in the purchase of a new scoreboard at the Sussex County High School.

Chairman Fly inquired of the status of dumping tires in the landfill. A couple of citizens say they can no longer dump commercial tires at the landfill and must go to Emmanuel Tires.

Due to the permit, AWD isn't allowed to accept tires at the landfill. Emmanuel Tires was a leasee of the facility. Tires would come in and go straight to Emanuel Tires for recycling. Now that Emanuel Tires is not on the property, AWD can no longer accept tires.

Supervisor Futrell inquired as to whether the businesses in the community could receive a waiver on the tonnage, a discounted rate or exemption because they are paying County taxes.

AWD's goal is to try to abide by their Conditional Use Permit which stipulates how much they can and cannot charge. Jason Williams is willing to meet and discuss with the businesses and negotiate a reasonable rate.

**Item 8a5. Crater District Area Agency on Aging Report, Gladys Mason, Executive Director, and Brenda Burgess, Board Member**

Mrs. Mason, Executive Director, provided an update on the Crater District Area Agency on Aging (CDAAA) Report. The agency is currently under new management. The Crater District Area Agency on Aging was created in 1975 to provide support of services. It is a quasi-government agency that was created by a charter. Sussex County owns a part of the agency. Sussex County is commended along with the other eight (8) jurisdictions who created this agency to exclusively provide for services to senior citizens and their families some 35 years ago. Statistics have shown that it is cheaper to provide support of services to keep senior citizens in their homes rather than in a long term care facility or in a nursing home which could cost from \$30,000 to \$40,000 per year. Handouts were provided to show exactly what the agency is providing to the County of Sussex.

Crater District Area Agency on Aging is very appreciative of the past of how Sussex supported the agency. CDAAA looks continuously in the future for any type of support and partnership the Agency and Sussex can do together to allow the senior citizens to live within the community.

Mrs. Burgess, a CDAAA Board member, is requesting the Board of Supervisors allow County Administrator Davis to enter into negotiation with Crater District Area Agency on Aging to have the funds for the sites sent to Sussex so that Sussex can run their own sites on a trial basis.

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to negotiate a contract with Crater District Area Agency on Aging.

Voting aye: Supervisors Cape, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 8a6. Request to Approve Donation to the Veterans Memorial in Courthouse Square**

Benjamin F. Jarratt, II of McLean, VA gave a presentation on the following:

For the past year, I have been researching the military record of my great uncle, Private Cary Feild Jarratt, (1888-1918), of Jarratt, VA (Company A, 318th Infantry, 80th Division, AEF). Private Jarratt was one of hundreds of Sussex County residents who patriotically served our County in World War I. Unfortunately, he was wounded by German shelling on September 27, 1918 (the 2nd day of the Meuse-Argonne offensive), and despite surgery and medical care, blood poisoning infected his wounds. He died on November 15, 1918, four days after the Armistice was signed. Private Jarratt now rests in peace in Arlington National Cemetery near Washington, DC.

Upon review of Gary M. Williams' book, "Sussex County, Virginia: A Heritage Recalled By The Land," his research showed that eight individuals --including Private Jarratt --died of their wounds from action during World War I. When I cross referenced this list with the World War I names on the Veterans Memorial in the Sussex County Courthouse square, three soldiers "who gave their lives in service" to their Country were apparently left off of this Memorial when it was installed in 1964. The Sussex residents were:

- Paul A. Cofer, of Wakefield,
- Hugh Gwaltney, of Waverly
- Cary F. Jarratt, of Jarratt.

Upon reviewing this discrepancy with Mr. Williams, I advised him that I would like to add Private Jarratt's name to the Memorial. He agreed this would be appropriate and suggested I contact the Board of Supervisors for review and approval. While I am seeking to honor my great uncle's legacy, I also view this as an opportunity to honor the Cofer and Gwaltney families for their family sacrifices too.

The attached proposal from Legacy Monument Design, of Petersburg, would upgrade the Memorial by adding three names. They propose to remove the existing 2'x3' Bronze tablet, recast it "to mirror the old tablet," add the new names, and then re-install a "new" Bronze tablet to the existing granite memorial. Legacy advises it will take 3-4 weeks to complete this project.

Please note the Bronze tablet will still state this Veterans Monument is a 1964 gift from the "Grateful Citizens of Sussex County". My donation is simply updating the Memorial to accurately reflect the names of the three soldiers who died from wounds in battle and were left off -- for whatever reason --years ago. Since this would be a private donation from me to Sussex County, I redacted the cost of this project from the Legacy proposal, (but can gladly provide it, if you need to know the cost of this donation).

On a final note, I will be presenting my research into Private Jarratt's military life and the War's impact on his Jarratt family back home to the Sussex County Historical Society on Sunday, March 8, 2015. If, by chance, you approve this donation, Legacy Monument said they could perform the work in time so that maybe we could "unveil" the new memorial tablet honoring the Cofer, Gwaltney and Jarratt family names at this meeting.

Hopefully, you will find this donation an acceptable way to honor Sussex County's World War I Veterans, especially as we near the 100th anniversary of America's involvement in the Great War.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR STRINGFIELD, and carried: RESOLVED that the Sussex County Board of Supervisors hereby approves the addition of Sussex Residents: Paul A. Cofer of Wakefield; Hugh Gwaltney, of Waverly; and, Cary F. Jarratt, of Jarratt who served in World War I to the Memorial in the Sussex County Courthouse Square.

Voting Aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting Nay: none

#### **Item 8a7. Cactus Hill Committee Report, H. Otto Wachsmann, Chairman**

Otto Wachsmann provided a summary of the report that is included in the Board packet. He highlighted that a citizen's committee has been formed and have been holding monthly meetings. Mrs. Lou Savedge has resigned her role as chair of the committee. The committee intends to establish their mission statement in the near future.

#### **Item 8a8. Hearing of Citizens' Comments (9:00 p.m.)**

Comments were heard from the following:

- Bill Kenny, Courthouse District (House of Hope)
- Lou Goodwyn, Blackwater District (Dumpsters, Hwy. 35)
- Stanton Benson, Courthouse District (House of Hope)
- Kelly Mullin, Courthouse District (House of Hope)
- Drew Dunn, Courthouse District (House of Hope)
- Ms. Mullin (Non-Resident, family member Courthouse District), (House of Hope)
- Myrtle Martin (House of Hope)
- Faith Kenny, Courthouse District (House of Hope)

The Board recessed at 9:34 p.m.

The Board reconvened at 9:42 p.m.

#### **Item 8a9. Status Report of Buildings Formerly Used as Elementary School**

County Administrator Davis, offered the following report:

Annie B. Jackson Elementary School Building, Waverly: Staff has been in contact with the Honorable Barbara Gray, Mayor of the Town of Waverly. She advised that the Town Council is interested in the building for use as a community center. They do have plans in mind if they were to acquire the building. No other information was offered.

Ellen W. Chambliss School Building: Staff has been in contact with the Town of Wakefield. The last correspondence received indicated that they would like to know the selling price of the

building that the Board is asking. There were plans to discuss at the October and November Council meetings. No other information has been received.

Jefferson Elementary School Building, Jarratt: Staff has been in contact with The Honorable Ken Warf, Mayor of the Town of Jarratt. He has advised that the Town is interested in the building; however, they are unable to purchase the building and also renovate it. He advised that he would like to schedule a meeting to further discuss this issue, but no date has been set.

A representative of 4Core Technologies/4Core Social Enterprises will offer a proposal to the Board regarding Jefferson Elementary School.

#### **Item 8a.10 Presentation by 4Core Technology Group, Inc., Dease Moore, President**

Dease Moore and the 4Core Technology Group, Inc. is interested in making Jefferson Elementary School the focal point of the community to be able to start to bring in classified community partnership, networking and computer classes/IT. 4Core Technology Group, Inc. has petitioned some of the residents of the Jarratt community with the idea.

4Core Technology Group, Inc. would like to partner with the County with their team of contractors to be able develop an economic development plan. 4Core Technology Group, Inc. has grants and the ability to identify some grants. Partnering with 4Core Technology Group, Inc. will enable Sussex County to be a holder of the grant along with 4Core to be able bring in money/revenue.

4Core Technology Group, Inc. proposed to lease Jefferson Elementary School with the option to buy. The proposal is included the Board packet.

Comments were heard from Supervisors Hamlin and Warren.

Comments were heard from County Attorney Packer.

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR CAPLE, and carried:  
RESOLVED that the Board of Supervisors accept 4Core Technology Group, Inc. proposal to lease Jefferson Elementary School with the option to purchase.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 8a11. Stony Creek Park Update**

County Administrator Davis offered the following report from the Town Clerk and Treasurer:

At the Town of Stony Creek's November 11, 2014 meeting, the Stony Creek Town Council unanimously approved to "go in with" the County of Sussex to share the expense of the Stony Creek Park 50/50. The park will tentatively have bathrooms, lights and electricity for the public to utilize with a fee to help cover the expense.

The Town will be getting estimates on the cost of these improvements and get back with the Sussex



County Board of Supervisors in the near future.

The County Administrator has spoken with Dominion Virginia Power as to the cost of providing electricity to that area. No response or cost estimate has been received.

Comments were heard from Supervisors Caple and Futrell.

### **Item 8a12. County Owned Property Update**

The list of County Owned Property – Acreage Report (as of September 13, 2014) is included in Board Packet. At a previous Board meeting, Chairman Fly tasked Supervisors Hamlin and Warren with reviewing the list of County-owned property. They are recommending that certain properties be sold:

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Sussex County Board of Supervisors authorizes the County Administrator to move forward with selling of the following properties:

- Griggs Mill Road (Former) Solid Waste Convenience Site 1.02 Acres
- Grizzard Road (Former) Solid Waste Convenience Site 0.04 Acre
- Wakefield Solid Waste Convenience Site 11.89 Acres
- Pocahontas Area 3.637 Acres
- I-95/Henry Road Industrial Site 198.930 Acres

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Warren

Voting nay: Supervisor Stringfield

### **Item 8a13. Crater Health District Fiscal Year Local Government Agreement**

The Fiscal Year 2015 Local Government Agreement (LGA) between the County of Sussex and the Virginia Department of Health has been submitted. The LGA identifies the amount your locality contributes to the operation of the local Health Department. It also identifies the amount of matching funds provided by the Commonwealth.

Wallica Gaines, Crater Health District – Petersburg Health Department, provide three (3) copies to sign and return all copies at your earliest convenience to the attention of Karen Gilliam, Accountant. A copy will be sent to the County for the County's files after the VDH Commissioner as executed the agreement.

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors authorizes the County Administrator to sign the agreement between Virginia Department of Health and Sussex County.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 8a14. Authorization to Approve Timmons Group – Water & Sewer Design For Route 602 Industrial Park**

The Sussex County FY15 adopted budget included an appropriation in the amount of \$553,000.00 for infrastructure improvements at the Cabin Point Road Industrial Park. The source of funding was a grant from the Tobacco Commission in the amount of \$502,727.00 and a local match of \$50,273.00 (10%) from the Capital Reserve Fund.

The County has selected Timmons Group to design engineering plans for the extension of water and sewer service to this site. Timmons has proposed a fixed-price contract of \$94,000.00 to complete the work. A copy of their proposal is in the Board packet.

**Request:** Authorize the County Administrator to enter a contract with Timmons Group to design the sewer and water extension to Cabin Point Road Industrial Park for a fixed fee in the amount of \$94,000.00.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Board of Supervisors authorizes the County Administrator to execute the Contract with Timmons Group.

FURTHER RESOLVED that said contract will be to design engineering plans for the extension of water and sewer service to the Cabin Road Industrial Park Site for a fixed price of \$94,000.00  
Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren  
Voting nay: none

**Item 8a15. Mobile Data Terminals (MDTs) for Sheriff's Department**

At the October 16, 2014 Board meeting, the County Administrator was directed to have T. Robertson Blount, Finance Director, and Onnie L. Woodruff, Treasurer, to work with Lt. Valarie Patterson-Ricks and Captain Ernest Giles of the Sheriff's Department to find funding for the purchase of the Mobile Data Terminals.

T. Robertson Blount provided three (3) options for proposal.

Revised monthly payment options for Sussex County Sheriff's Office:

Option I – Fair Market Value Lease – 0% Finance rate

- Equipment – 22 Panasonic Toughbook CF-31 plus accessories
- Includes three years of warranty
- Total Solution Amount – \$125,400 (pre-tax)
- Term of Lease Agreement – 36 Months
- 36 Month Lease Payment – \$3,483.33
- The monthly payment does not take into consideration any applicable sales taxes.
- A documentation fee of \$125 is required at the time of contract execution.

- Pending credit approval

#### Option II – Municipal Lease

- Equipment – 22 Panasonic Toughbook CF-31 plus accessories
- Includes three years of warranty
- Total Solution Amount – \$125,400 (pre-tax)
- Term of Tax Exempt Municipal Agreement – 36 Months
- 36 Month Payment – \$ 3,720.62
- The monthly payment does not take into consideration any applicable sales taxes.  
A documentation fee of \$ 125 is required at the time of contract execution.
- Pending credit approval

#### Option III - Municipal Lease

- Equipment – 22 Panasonic Toughbook CF-31 plus accessories
- Includes five years of warranty
- Total Solution Amount – \$133,100 (pre-tax)
- Term of Tax Exempt Municipal Agreement – 36 Months
- 60 Month Payment – \$2,471.67
- The monthly payment does not take into consideration any applicable sales taxes.
- A documentation fee of \$125 is required at the time of contract execution.
- Pending credit approval

Lt. Valarie Patterson-Ricks noted that there will be a reoccurring charge of \$6,975 annually to maintain software, updates and training. The prices offered in proposals will expire December 31, 2014.

Handouts of revised monthly payment options for Sussex County Sheriff's Office and DaPro Systems' proposal were provided.

**RECOMMENDATION:** Schedule DaPro Systems and Radio Communications, Inc. to make a presentation to the Board of Supervisors at their next Board meeting.

**Item 8b. Treasurer's Report** - Report included in Board packet.

**Item 8c. Commissioner of the Revenue** (*No report at this time*)

**Item 8d. Sheriff's Report** (*No report at this time*)

**Item 8e. Superintendent of Schools**

**Item 8e.1 Declaration of Surplus Property**

Sussex County Public Schools has vehicles that need to be declared surplus in order to be disposed of or made available for sale and is hereby turning the property over to the County.

**Recommendation:** Approve the list to be declared surplus and turned over to the County of Sussex for proper disposal.

ON MOTION OF SUPERVISOR FUTRELL, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors accept the following surplus property from Sussex County Public Schools:

<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>VIN</u>
1990	DODGE	CARAVAN	1C4GY5436LX701792
1998	INTERNATIONAL	SCHOOL BUS-#8	1HVBBABN4WH524385
1998	INTERNATIONAL	SCHOOL BUS-#39	1HVBBABN7WH585309
1998	JOHN DEERE	TRACTOR	SERIAL#CH3057T095572

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 8e1. Declaration of Surplus Property to the County**

The County Administrator will dispose of the property from Sussex County Public schools by auction or through seal bids.

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR CAPLE and carried: RESOLVED that the Sussex County Board of Supervisors authorizes the County Administrator to dispose of the property accepted from Sussex County Public Schools through sealed bids.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

#### **Item 8f. Department of Social Services *(No report at this time)***

#### **Item 8g. General Registrar *(No report at this time)***

#### **Item 8h. Health Department *(No report at this time)***

#### **Item 81. County Attorney Report**

##### **a) Agreement between Sussex County and Sussex County VA Historical Society**

County Attorney Packer thanked Mrs. Sally McGrath, member of the Sussex Historical Society and Mr. Gary Williams, Circuit Court Clerk for working on this project to gain such a capital improvement.

**Recommendation:** That the Sussex County Board of Supervisors approves the agreement as prepared and included in the agenda packet.

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR HAMLIN and carried: RESOLVED that the Board of Supervisors authorizes the County Administrator to sign the agreement between Sussex County and the Sussex County VA Historical Society; to wit:

**THIS AGREEMENT**, dated this 20<sup>th</sup> day of November, 2014, by and between the **SUSSEX COUNTY, VIRGINIA HISTORICAL SOCIETY**, a nonprofit corporation of the Commonwealth of Virginia, hereinafter referred to as the “Society”, and the **COUNTY OF SUSSEX**, a political subdivision of the Commonwealth of Virginia, hereinafter referred to as the “County,” WITNESSETH:

**WHEREAS**, the County is the fee simple owner of real property located in Sussex, Virginia, with improvements thereon, commonly known as the Sussex County Historical Courthouse (the “Historical Courthouse”), a two story antebellum structure which had served as the Courthouse for Sussex County until such time as a new facility was constructed for that purpose located in close proximity to the Historical Courthouse; and

**WHEREAS**, the Historical Courthouse is in present need of repair, such to include the repair of its roof; and

**WHEREAS**, the Society, a 501(c)(3) charitable organization, duly recognized by the Internal Revenue Service, with a stated purpose to facilitate the preservation, restoration, and protection of historically significant structures located in Sussex County, has applied for a grant from The Cameron Foundation, hereinafter referred to as “Cameron,” to fund the cost of the repair of the roof of the Historical Courthouse; and

**WHEREAS**, the Society, in connection with its grant application, has, through a competitive process, solicited bids from qualified contractors and has selected Heritage Custom Builders LLC, Mechanicsville, Virginia, hereinafter referred to as the “Contractor,” to accomplish the roof repairs to the Historical Courthouse; and

**WHEREAS**, the Society, by resolution of its Board of Directors dated November 9, 2014, has approved the content of this agreement and has authorized its Chairman to execute it on behalf of the Society for the purpose of specifying the process, terms, and conditions by which a grant from Cameron will be used to pay for the repair of the roof of the Historical Courthouse; and

**WHEREAS**, the Board of Supervisors of the County, at its meeting held on November 20, 2014, has adopted a similar resolution;

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, the parties hereto agree as follows:

1. If and when a grant is awarded by Cameron for repairs to the Historical Courthouse, it will be made to the County as the owner of the Historical Courthouse, but will be subject to the conditions set forth in this Agreement.

2. The grant funds, and any additional funds provided by the Society to the County, shall be used only for the payment of the Contractor for the repairs to the roof of the Historical Courthouse.

3. The Society shall provide all additional funds required to supplement the grant funds so that together there will be sufficient funds to pay the Contractor the amount owed for the roof repairs of the Historical Courthouse, such amount not to exceed a total of \$121,400.00.

4. The County agrees to abide by and satisfy all requirements specified by Cameron for the use of the funds so granted, with such requirements to be set forth in a grant award letter from Cameron to the County.

5. During the period of time when the roof of the Historical Courthouse is being repaired, representatives designated by the Society shall have the right of access to the premises for the purpose of inspecting the work being accomplished in order to determine whether the work is in accordance with the specifications submitted in the Contractor's bid and that the work appropriately supports the architectural and structural integrity of the Historical Courthouse.

6. The Society designates the Contractor as the sole entity acceptable to the Society for the provision of the roof work, and the Society conditions the consideration from the Society to the County upon such designation. Because of such condition and because there are no other funding sources presently available to the County for this work, the County recognizes the Contractor as the one source practicably available for the provision of the roof work and hereby accepts and documents such limitation.

7. The County will formalize the relationship between itself and the Contractor in an agreement, such to include requirements that the Contractor maintain:

a. sufficient insurance to protect the interests both of the Society and the County.

b. licenses and permits required by law.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Board of Supervisors approves the appropriation \$121,400 from the Cameron Foundation to repair roof of the Historic Courts Building.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

b) **Gas Rights Continuation Agreement to be transferred from the Eagle Hill Renewable Energy, LLC Formerly Known as the Waverly Producers, LLC to a Division of Waste Management**

County Attorney Packer advised that Waste Management holds the lease for our landfill. They have in previous years, when it was Atlantic Waste, sold the gas rights both to remove the gas and to transport the gas to a third party and again it was transferred to another third party. Now it's in the best interest of the third party and Waste Management to cause the rights to the gas at the landfill to come back to the operators of the landfill, that being Waste Management.

Administration has met with Waste Management and had discussion with the Attorney. It is believed to be in the best interest of the County to consent to the Gas Rights Continuation Agreement being transferred from Eagle Hill Renewable Energy, LLC to a Division of Waste Management. It is requested that this Agreement be approved by resolution.

ON MOTION OF SUPERVISOR HAMLIN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby consents to the Gas Rights Continuation Agreement being transferred from Eagle Hill Renewable Energy, LLC, (formerly known as Waverly Gas Producers, LLC) to a Division of Waste Management.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

County Attorney Packer reminded the Board that a resolution to appropriate the Cameron Foundation grant is required.

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the Sussex County Board of Supervisors hereby approve the amount of \$121,400.00 grant from the Cameron Foundation.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 9. Unfinished Business** - none

**Item 10. New Business** - none

**Item 11. Board Members Reports**

**a. Blackwater District**

Supervisor Warren was concerned with deep holes by the dumpsite on Georgetown Road in Waverly. Jason Williams, District Manager for Waste Management, advised that he will look into getting the issue resolved.

**b. Courthouse District**

Due to Our House of Hope having several Open Houses along with other occurrences, Supervisor Fly tasked the County Administrator Davis, with assigning the appropriate staff member to perform a site inspection to confirm whether the House of Hope is operating. If so, are they operating legally?

**c. Henry District**

Supervisor Hamlin provided a brief report of VACo's Educational Steering Committee Annual Conference which was held at the Homestead.

**d. Stony Creek District – no report**

**e. Wakefield District**

Supervisor Stringfield thanked VDOT for the repair of South Street in Wakefield.

**f. Waverly District – no report**

**Item 12. Departmental Reports – included in Board packet.**

**Item 13. Closed Session (10:56 p.m.)**

ON MOTION OF SUPERVISOR STRINGFIELD, seconded by SUPERVISOR WARREN and carried: RESOLVED that the Sussex County Board of Supervisors hereby enters Closed Session for the following: (a) Discussion, consideration of prospective candidates for employment, appointment, etc. applicable Code Section 2.2-3711(A)(1); (b) Discussion, acquisition of real property for public purpose if discussed in open session it would hurt the County's negotiation position of item concerning Gin Hill property, applicable Code Section 2.2-3711(A)(3).

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Items 14. Return To Open Session (11:25p.m.)**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby returns to Open Session.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 15. Certification of Closed Session**

WHEREAS, the Board of Supervisors of Sussex County, Virginia convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this



certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard discussed or considered.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 16. Action on Closed Session Item(s) – Gin Hill Landfill Property**

ON MOTION OF SUPERVISOR FLY, seconded by SUPERVISOR STRINGFIELD and carried: RESOLVED that the Sussex County Board of Supervisors hereby authorizes the County Administrator to offer \$84,000 for the Gin Hill Landfill property.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none

**Item 17. Recess/Adjournment**

ON MOTION OF SUPERVISOR WARREN, seconded by SUPERVISOR FUTRELL and carried: RESOLVED that the November 20, 2014 meeting of the Sussex County Board of Supervisors is hereby adjourned at 11:27 p.m.

Voting aye: Supervisors Caple, Fly, Futrell, Hamlin, Stringfield, Warren

Voting nay: none