

November 5, 2024 General Local Office Independent Candidate Ballot Access Quick Look One Pager



★ VIRGINIA ★
DEPARTMENT
of ELECTIONS

Additional information can be found in the candidate bulletin: [https://www.elections.virginia.gov/media/candidatesandpacs/2024-candidate-bulletins/2024-11-05-Gen-Bulletin-Local-Offices-\(11-6-23\).pdf](https://www.elections.virginia.gov/media/candidatesandpacs/2024-candidate-bulletins/2024-11-05-Gen-Bulletin-Local-Offices-(11-6-23).pdf)

File the following with your local General Registrar between 1/2/24 and 7 pm 6/18/24.

Find your General Registrar: <https://vote.elections.virginia.gov/VoterInformation/PublicContactLookup>

1. Certificate of Candidate Qualification

https://www.elections.virginia.gov/media/formswarehouse/campaign-finance/2018/candidates/SBE_501_4-rev7-18.pdf

- May be postmarked by 6/18/24 deadline if mailed registered or certified USPS mail. Be prepared to provide a copy of the receipt on 6/18/24.

2. Statement of Economic Interests*

*Not required for incumbents -or- counties, cities, or towns with a population of 3,500 or less.

http://ethics.dls.virginia.gov/SLSOEI_Fillable_FINAL_July2022.pdf

- May be postmarked by 6/18/24 deadline if mailed registered or certified USPS mail. Be prepared to provide a copy of the receipt on 6/18/24.

3. Declaration of Candidacy

https://www.elections.virginia.gov/media/formswarehouse/ballot-access-candidate-qualification/sbe-505-520-declaration-of-candidacy/SBE-505_520-Declaration-of-Candidacy-rev-1-15.pdf

- Must be filed with your first set of Petition pages.

4. Petitions of Qualified Voters*

https://www.elections.virginia.gov/media/formswarehouse/campaign-finance/2018/candidates/Petition-of-Qualified-Voters-SBE-506_521_letter.pdf Membership on the governing body or elected school board of... Any town with less than 1,500

registered voters. No signatures required

- **Signature Requirement:** Outlined in the Candidate Bulletin or ask your local General Registrar how many signatures are required for the specific office you are seeking election.
- You do not need to file all petition pages at the same time.
- The first set of Petition pages filed must be accompanied by your Declaration of Candidacy.
- Find more information on petitions in Virginia Administrative Code 1VAC20-50-20:
<https://law.lis.virginia.gov/admincode/title1/agency20/chapter50/section20/>

Special Elections Deadlines:

- If this is the 1st November election after the office's vacancy, the filing deadline is 5 pm 8/16/2024
- If this is the 2nd November election after the office's vacancy, the filing deadline is 7 pm 6/18/2024

While not part of ballot access, you do need to also ensure you comply with all campaign finance requirements. Contact your local General Registrar with questions or visit ELECT's website: <https://www.elections.virginia.gov/candidatepac-info/campaign-finance/>.

General Election Candidate Flow Chart

